

5.1

Pacific View Charter School

A California Public School and Nonprofit 501 (c) (3) Corporation
3670 Ocean Ranch Blvd., Oceanside, California 92056
Phone # (760) 757-0161

Board of Trustees' Meeting –Tuesday October 18, 2016 Board Minutes

7.0 Call to Order/Roll Call

President Brown called the meeting to order at 5:10pm. All board members present.

8.0 Approval of Agenda

Moved by 1st Vice President Walters & seconded by Trustee Deegan to approve the agenda as presented.

AYES: Brown, Walters, Deegan, Taylor

NOES: None

ABSTAIN: None

9.0 Pledge of Allegiance

The Pledge of Allegiance was let by Trustee Deegan

10.0 Public Comment

Each speaker will be allowed a maximum of three minutes to speak. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken. No requests to speak.

11.0 Introductions

Erin Gorence, Director of Curriculum; Lori Bentley, Human Resources & Business Services Specialist, Gayl Johnson, Director of Student Services, Eve Meyer

12.0 Executive Director's Report

- ✚ The Leadership Team attended a two day workshop presented by Young, Minney & Corr in San Diego on September 21, & 22. Topics included student issues and Personnel.
- ✚ All staff including Moreno Valley attended an LGBTQ competency training on Sept 28 & 30 here onsite. The presentation was held twice to accommodate our large staff.
- ✚ Talina our College Liaison attended a High School Counselor workshop in San Diego on October 6.

- ✦ October 7th was Picture Day for students and staff. There was also a field trip to MiraCosta Tech Career Institute on Manufacturing
- ✦ October 9-11 we had six staff attended the STEM Conference in Orange Co.
- ✦ October 12-14 two staff attended the CAWEE training workshop to be trained for Work Experience.
- ✦ MiraCosta hosted their annual Taste of MiraCosta event that the College Liaison attended on October 14
- ✦ UC Santa Barbara came and presented to our students.
- ✦ The students in the Exploratory class built an Arcade out of boxes and staff was invited to go and see their completed project. The students did a great job and had a lot of fun.
- ✦ The Flag Football team has been doing a great job of maintaining their winning streak. The next game will be this Friday, October 21 in Rancho Bernardo and the championship game will take place on October 28.
- ✦ Our first club that was approved the Fellowship of Christian Students had their first meeting. There are two more clubs forming and will be brought to you for approval.
- ✦ Our enrollment is at 498 – Moreno Valley has 40 H/S, and 37 K-8. Oceanside has 315 H/S and 106 K-8

13.0 Treasurer's Report for Period Ending September 30, 2016

- ✦ We have received 18% of our revenues
- ✦ There have been expenditures related to travel and conference, professional development and curriculum along with our normal expenses.
- ✦ Due to the new software we are using with the County a decision was made to put an extra month of mortgage payments in a holding account just in case there are any issues with the processing of warrants
- ✦ We also opened a Cafeteria 125 Trust Account in the amount of \$10k to accommodate the new process we are using for that type of plan
- ✦ Our expenses are at 31% with 69% remaining on the budget

8.0 Consent Calendar

These agenda items are considered routine and will be approved in one action without discussion. If a Board Trustee requests that an item be removed from the consent calendar or a citizen wishes to speak to an item, the item will be considered under Action Items.

8.1 Moved by President Brown & seconded by Trustee Taylor to approve the Consent Calendar as presented.

AYES: Brown, Walters, Deegan, Taylor

NOES: None

ABSTAIN: None

9.0 Action/Discussion Items

9.1 Moved by Trustee Deegan & seconded by 1st Vice President Walters to approve the Proposed Employer Contribution Increase- Employee Benefits as presented

AYES: Brown, Walters, Taylor, Deegan

NOES: None

ABSTAIN: None

9.2 Moved by 1st Vice President Walters and seconded by Trustee Taylor to approve the Carpet Replacement Bid as presented.

AYES: Brown, Walters, Taylor, Deegan

NOES: None

ABSTAIN: None

9.3 Moved by President Brown and seconded by Trustee Deegan to approve the Board Member application as presented by Eve Meyer.

AYES: Brown, Walters, Taylor, Deegan

NOES: None

ABSTAIN: None

10.0 Board/Staff Discussion

✚ The Board was invited to attend the Winter Wonderland event on December 14

11.0 Adjournment

President Brown adjourned the meeting at 5:48 p.m.

6.1

PACIFIC VIEW CHARTER SCHOOL

BOARD OF TRUSTEES' MEETING

November 15, 2016

2016/2017 FIRST INTERIM REPORT

**Pacific View Charter School
2016/17 First Interim Budget
Financial Summary – October 31, 2016**

Legislation outlined in Education Code Section 47604.33 requires Charter Schools to report their financial statements four times a year to their Sponsoring District, County Office of Education, and the California Department of Education. The financial reporting includes Budget Adoption, First Interim, Second Interim and Unaudited Actuals. The enclosed financial reports provide an update and detail of the School’s 2016/17 financial status, First interim 2016/17 Budget and projections for two subsequent fiscal years. The 2016/17 Budget will require the Board’s review and action.

The First Interim 2016/17 Budget includes the following items:

- ✓ 2016/17 Multi-year Projection and Assumptions
- ✓ 2016/17 Local Control Funding Formula Summary
- ✓ 2016-17 School Services Dartboard
- ✓ 2016/17 First Interim Certification Form

California Department of Education created the LCFF calculator. LCFF base funding, supplemental and concentration grants are calculated using CDE’s original Proposed/Adopted model. SSC Dartboard reflect the per student formula. PVCS continues to project conservative enrollment for the current and two following school years. Enrollment and other financial data will be updated at Second Interim.

| | K-3 | 4-6 | 7-8 | 9-12 |
|----------------------|-------|-------|-------|-------|
| LCFF Base Grant | 7,116 | 7,223 | 7,438 | 8,618 |
| Supplemental Grants | 20% | 20% | 20% | 20% |
| Concentration Grants | 50% | 50% | 50% | 50% |

- The School has a Memorandum of Understanding with the Oceanside Unified School District (OUSD) to provide special education services to our students. OUSD receives all PVCS’s NCCSE revenue in exchange for the programs and services provided to our students.
-

First Interim Budget Enrollment and Average Daily Attendance (A.D.A)

| | 2015/16 | 2016/17 | 2017/18 | 2018/19 |
|--------------|---------|---------|---------|---------|
| Enrollment | 498 | 538 | 538 | 538 |
| A.D.A | 488.61 | 527.35 | 527.35 | 527.35 |
| A.D.A. Ratio | 98% | 98% | 98% | 98% |

**Pacific View Charter School
2016/17 First Interim Budget
Financial Summary – October 31, 2016**

The Excel spreadsheet below reflects all changes that have taken place since the Working Adopted Budget was approved.

| Revenue Budget Line Item | Description | Amount |
|--|-----------------------|---------------|
| No changes in revenue | | |
| Total Revenue Increase | | \$0.00 |
| Expenditure Budget Line Item | Description | Amount |
| 62-00-0000-2700-4300 | Materials & Supplies | -24900.00 |
| 62-00-6264-1110-1000-5200 | Professional Services | 24900.00 |
| Total Expenditure Increase/Decrease | | \$0.00 |

**PACIFIC VIEW CHARTER SCHOOL
MULTI-YEAR PROJECTION
2015-2018 First Interim Budget**

| ENTERPRISE FUND | | 2016-17 Working Adopted Budget | 2016-17 First Interim Budget | 2017-18 Projected Budget | 2018-19 Projected Budget |
|---|-----------|---|---------------------------------------|--------------------------------|--------------------------------|
| A. REVENUES | | | | | |
| 1) Revenue Limit Sources | 8010-8099 | 4,808,077 | 4,808,077 | 5,012,708 | 5,117,523 |
| 2) Other Federal Revenues | 8100-8299 | 0 | 0 | 0 | 0 |
| 3) Other State Revenues | 8300-8599 | 89,633 | 89,633 | 91,816 | 94,064 |
| 4) Other Local Revenues | 8600-8799 | 11,000 | 11,000 | 13,000 | 15,000 |
| 5) TOTAL REVENUES | | 4,908,710 | 4,908,710 | 5,117,524 | 5,226,587 |
| B. EXPENDITURES | | | | | |
| 1) Certificated Salaries | 1000-1999 | 2,016,008 | 2,016,008 | 2,076,488 | 2,138,783 |
| 2) Classified Salaries | 2000-2999 | 514,690 | 514,690 | 530,131 | 546,035 |
| 3) Employee Fringes | 3000-3999 | 699,319 | 699,319 | 778,364 | 850,019 |
| 4) Books, Supplies, Non-Capital Equip | 4000-4999 | 300,847 | 275,947 | 284,225 | 292,752 |
| 5) Services, Other Operating Exp | 5000-5999 | 1,288,530 | 1,313,430 | 1,352,833 | 1,393,418 |
| 7) Other Outgo | 7100-7299 | 0 | 0 | 0 | 0 |
| 8) Direct Support/Indirect Costs | 7300-7399 | 0 | 0 | 0 | 0 |
| 9) TOTAL EXPENDITURES | | 4,819,394 | 4,819,394 | 5,022,041 | 5,221,006 |
| C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES & USES | | 89,316 | 89,316 | 95,483 | 5,580 |
| D. Other Financing Sources/Uses | | | | | |
| 1) Interfund Transfers In - 8919 | | | | | |
| 2) Interfund Transfers Out - 7619 | | 0 | | | |
| E. Net Increase(Decrease) in Fund Balance | | 89,316 | 89,316 | 95,483 | 5,580 |
| F. FUND BALANCE, RESERVES | | | | | |
| 1) Fund 62/62-01 Beginning Balance/July 1 | | 3,284,532 | 3,373,848 | 3,463,164 | 3,558,647 |
| 2) Ending Balance | | 3,373,848 | 3,463,164 | 3,558,647 | 3,564,227 |
| Components of Fund Balance | | | | | |
| Restricted for Econ Uncert. | | 144,582 | 144,582 | 150,661 | 156,630 |
| Restricted for Special Purposes | | 3,229,266 | 3,318,582 | 3,407,985 | 3,407,597 |
| Undesignated | | 0 | 0 | 0 | 0 |
| Total Components of Fund Balance | | 3,373,848 | 3,463,164 | 3,558,647 | 3,564,227 |
| SPECIAL RESERVE FUND FOR CAPITAL OUTLAY PROJECTS | | 88,477 | 88,477 | 88,477 | 88,477 |

**PACIFIC VIEW CHARTER SCHOOL
MULTI-YEAR PROJECTION
2015-2018 First Interim Budget**

| | | 2016-17 Working Adopted | 2016-17 First Interim | 2017-18 Projected Budget | 2018-19 Projected Budget |
|-------------------------------------|-----------------------|--|--------------------------------------|---|---|
| Designated for Economic Uncertainty | 9770-000 | 144,582 | 144,582 | 150,661 | 156,630 |
| | TOTAL | 144,582 | 144,582 | 150,661 | 156,630 |
| Revolving Cash Reserve | 9711-000 | 200 | 200 | 200 | 200 |
| Deferred Maintenance Reserve | 9780-009 | 50,000 | 50,000 | 50,000 | 50,000 |
| Laptops/Laptop Cart Replacements | 9780-008 | 14,848 | 14,848 | 15,293 | 15,752 |
| Payroll/Facilities Reserve | 9780-007 | 150,000 | 150,000 | 150,000 | 150,000 |
| Land/Bldg/Deprec/Growth | 9780-000 | 2,792,506 | 2,881,822 | 2,970,780 | 2,969,932 |
| Long Term Debt Reserve (Building) | 9780-012 | 217,571 | 217,571 | 217,571 | 217,571 |
| Long Term Debt Reserve (Automobile) | 9780-013 | 4,141 | 4,141 | 4,141 | 4,141 |
| | TOTAL | 3,229,266 | 3,318,582 | 3,407,985 | 3,407,596 |
| Undesignated | 9790-000 | 0 | 0 | (0) | 0 |
| | TOTAL | 0 | 0 | (0) | 0 |
| | TOTAL RESERVES | 3,373,848 | 3,463,164 | 3,558,647 | 3,564,226 |

**PACIFIC VIEW CHARTER SCHOOL
MULTI-YEAR PROJECTION
2015-2018 First Interim Budget**

| | 2016-17 PROJECTED | 2017-18 PROJECTED | 2018-19 PROJECTED |
|--|------------------------------|------------------------------|------------------------------|
| <u>REVENUE</u> | | | |
| 1. COLA | 0.00% | 1.11% | 2.42% |
| 2. LOTTERY | \$140.00 | \$140.00 | \$140.00 |
| 3. ENROLLMENT ESTIMATES | | | |
| Totals | 538 | 538 | 538 |
| 4. ENROLLMENT INCREASE(DECREASE) | 40 | 0 | 0 |
| 5. REVENUE LIMIT ADA | 527.35 | 527.35 | 527.35 |
| <u>EXPENDITURES</u> | | | |
| 1. FRINGE BENEFIT RATES | | | |
| STRS State Teachers Retirement System | 12.58% | 14.430% | 16.28% |
| PERS Public Employee Retirement System | 13.880% | 15.500% | 17.100% |
| Social Security | 6.20% | 6.20% | 6.20% |
| Medicare | 1.45% | 1.45% | 1.45% |
| SUI State Unemployment Insurance/ 09/10 .30% | 1.10% | 1.10% | 1.10% |
| Workers Compensation/09/10 1.80% | 1.89% | 1.89% | 1.89% |
| Health Insurance cost per year | \$ 240,561 | \$ 247,778 | \$ 255,211 |
| Books and Supplies/Other Operating Services | 5% | 3% | 3% |

**PACIFIC VIEW CHARTER SCHOOL
MULTI-YEAR PROJECTION
2015-2018 First Interim Budget**

| REVENUES | 2016-17 | 2017-18 | 2018-19 |
|--|--------------------|--------------------|--------------------|
| <i>Total Student Enrollment</i> | 538 | 538 | 538 |
| <i>Total Student ADA</i> | 527.35 | 527.35 | 527.35 |
| <i>Student ADA at 95.69% - MS - Grade K-3</i> | 18.86 | 18.86 | 18.86 |
| <i>Student ADA at 95.69% - MS - Grade 4-6</i> | 50.63 | 50.63 | 50.63 |
| <i>Student ADA at 95.69% - MS - Grade 7-8</i> | 49.67 | 49.67 | 49.67 |
| <i>Student ADA at 95.69% - HS - Grade 9-12</i> | 408.19 | 408.19 | 408.19 |
| Revenue Limit Sources | | | |
| 0000-000-8011 LCFF Base Funding | 2,828,117 | 2,973,409 | 3,589,425 |
| 0000-000-8011-001 LCFF Base Funding Prior Year | 0 | 0 | 0 |
| 0000-500-8011 Supplemental & Concentration Grants | 278,250 | 373,545 | 213,870 |
| 0000-500-8011-001 Supplemental & Concentratio Grants PY | 0 | 0 | 0 |
| 1400-000-8012 Education Protection Account | 790,976 | 727,698 | 348,030 |
| 1400-000-8012-001 Education Protection Account Prior Year | 0 | 0 | 0 |
| 0000-000-8096 In lieu of Property Taxes-Included in Prin Appor | 910,734 | 938,056 | 966,198 |
| 0000-000-8096-001 In lieu of Property Tax Prior Year | 0 | 0 | 0 |
| TOTALS | 4,808,077 | 5,012,708 | 5,117,523 |
| Other State Revenues | | | |
| 0000-000-8550 Mandated Costs | 16,787 | 16,787 | 16,787 |
| 1100-000-8560 State Lottery - CY Unrestricted | 57,486 | 59,211 | 60,987 |
| 1100-000-8560-001 State Lottery - Prior Year Unrestricted | 0 | 0 | 0 |
| 6300-000-8560 State Lottery - CY Restricted | 15,270 | 15,728 | 16,200 |
| 6300-000-8560-001 State Lottery Restricted Adjustment | 0 | 0 | 0 |
| Various-8590 Star Testing Revenue | 90 | 90 | 90 |
| Various-8590-001 Star Testing Revenue | 0 | 0 | 0 |
| TOTALS | 89,633 | 91,816 | 94,064 |
| Other Local Revenues | | | |
| 0000-000-8660 Interest | 6,000 | 8,000 | 10,000 |
| 0000-000-8699 All other local revenue | 5,000 | 5,000 | 5,000 |
| 0000-000-8699 Microsoft Voucher Funds | 0 | 0 | 0 |
| TOTALS | 11,000 | 13,000 | 15,000 |
| TOTAL REVENUE | \$4,908,710 | \$5,117,524 | \$5,226,587 |

**PACIFIC VIEW CHARTER SCHOOL
MULTI-YEAR PROJECTION
2015-2018 First Interim Budget**

| EXPENDITURES | 2016-17 | 2017-18 | 2018-19 |
|---|--------------------|--------------------|--------------------|
| | 21.9 | 21.9 | 21.9 |
| <i>Certificated Salaries</i> | | | |
| 1000-1999 | 2,016,008 | 2,076,488 | 2,138,783 |
| Teacher salaries based on 21.9 FTE | | | |
| Admin Salaries 3.7FTE | | | |
| | | | |
| <i>Classified Salaries</i> | | | |
| 2000-2999 | 514,690 | 530,131 | 546,035 |
| Support staff & office salaries 7.5 FTE | | | |
| Admin Salaries 1.0 FTE | | | |
| | | | |
| <i>Employee Fringes</i> | | | |
| 3111/3211 STRS | 224,365 | 299,637 | 348,194 |
| 3212 PERS | 89,117 | 82,170 | 93,372 |
| 3311/3312 Social Security | 31,911 | 32,868 | 33,854 |
| 3321/3322 Medicare | 35,260 | 37,796 | 38,930 |
| 3401/3402 Health & Welfare Benefits | 240,561 | 247,778 | 255,211 |
| 3501/3502 Unemployment Insurance | 28,009 | 28,849 | 29,715 |
| 3601/3602 Workman's Compensation Ins. | 50,096 | 49,265 | 50,743 |
| TOTALS | 699,319 | 778,364 | 850,019 |
| | | | |
| <i>Books and Supplies</i> | | | |
| 4000-4999 | 275,947 | 284,225 | 292,752 |
| | | | |
| <i>Services, Other Operating Expense</i> | | | |
| 5000-5999 | 1,313,430 | 1,352,833 | 1,393,418 |
| conferences, mileage, dues & memberships, insurance, gas & electricity, irrigation, trash, pest control, contracted cleaning services, leases, maintenance agreements, grounds & repairs, equipment leases, bank expenses, contracted services, bottled water, employment services, security services, charter buses, software licensing, print shop services, SDCOE systems, oversight fee, payroll services, legal expenses, advertising, telephones & cell phones, postage, internet costs | | | |
| | | | |
| <i>Other Outgo</i> | 0 | 0 | 0 |
| | | | |
| <i>Direct Support/Indirect Costs</i> | 0 | 0 | 0 |
| | | | |
| TOTAL EXPENDITURES | \$4,819,394 | \$5,022,041 | \$5,221,006 |

Charter School Data Elements required to calculate the LCFF

Pacific View Charter (3731221)

| | 2013-14 | 2014-15 | 2015-16 | 2016-17 | 2017-18 | 2018-19 | |
|--------------------------------|------------|----------------|----------------|------------------|----------------|----------------|----------------|
| COLA | 1.57% | 0.85% | 1.02% | 0.47% | 1.11% | 2.42% | |
| GAP Funding rate | 12.00% | 30.16% | 52.20% | 54.84% | 73.96% | 41.22% | |
| In-Lieu of Property Tax | F-6 | 906,522 | 952,642 | 1,227,627 | 910,734 | 938,056 | 966,198 |
| Statewide 90th percentile rate | 12,921 | --- | --- | --- | --- | --- | |

UNDUPLICATED PUPIL PERCENTAGE

| Charter School: | | 2013-14 | 2014-15 | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|---------------|-------------------|-------------------|-------------------|---------------------|---------------------|---------------------|
| Enrollment | A-1, A-2, A-3 | 400 | 348 | 498 | 538 | 538 | 538 |
| Unduplicated Pupil Count | B-1, B-2, B-3 | 231 | 192 | 275 | 300 | 300 | 300 |
| | | <i>1-yr</i> | <i>2-yr</i> | <i>3-yr</i> | <i>3-yr rolling</i> | <i>3-yr rolling</i> | <i>3-yr rolling</i> |
| | | <i>percentage</i> | <i>percentage</i> | <i>percentage</i> | <i>percentage</i> | <i>percentage</i> | <i>percentage</i> |
| Single Year Unduplicated Pupil Percentage | | 57.75% | 55.17% | 55.22% | 55.76% | 55.76% | 55.76% |
| Unduplicated Pupil Percentage (%) | | 57.75% | 56.55% | 56.02% | 55.42% | 55.59% | 55.76% |

Concentration Grant Funding Limitation: District of Physical Location

Enter the unduplicated pupil percentage for the district that the charter school is physically located in. If the charter school is located in more than one district, enter the inform district that yields the highest unduplicated pupil percentage. Beginning in 2014-15, include the authorizing agency automatically in the list of physical locations.

| | | 2013-14 | 2014-15 | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---|-----------|---------|---------|---------|---------|---------|---------|
| Unduplicated Pupil Percentage (%) | D-3 / H-3 | 66.64% | 67.79% | 67.79% | 65.03% | | |
| Unduplicated Pupil Percentage: Supplemental Grant | | 57.75% | 56.55% | 56.02% | 55.42% | 55.59% | 55.76% |
| Unduplicated Pupil Percentage: Concentration Grant | | 57.75% | 56.55% | 56.02% | 55.42% | 0.00% | 0.00% |

AVERAGE DAILY ATTENDANCE (ADA)

Enter P2 Data - Note Charter School ADA is always funded on Current Year

| | | 2013-14 | 2014-15 | 2015-16 | 2016-17 | 2017-18 | 2018-19 |
|---------------------------------|-----|---------------|---------------|---------------|---------------|---------------|---------------|
| Grades TK-3 | B-1 | 28.60 | 21.52 | 14.36 | 18.86 | 18.86 | 18.86 |
| Grades 4-6 | B-2 | 23.27 | 15.53 | 40.63 | 50.63 | 50.63 | 50.63 |
| Grades 7-8 | B-3 | 33.89 | 23.76 | 39.67 | 49.67 | 49.67 | 49.67 |
| Grades 9-12 | B-4 | 362.82 | 379.12 | 393.95 | 408.19 | 408.19 | 408.19 |
| SUBTOTAL ADA | | 448.58 | 439.93 | 488.61 | 527.35 | 527.35 | 527.35 |
| RATIO: ADA to Enrollment | | 1.12 | 1.26 | 0.98 | 0.98 | 0.98 | 0.98 |

**SSC School District and Charter School Financial Projection Dashboard
2016-17 May Revision**

This version of SSC’s Financial Projection Dashboard is based on the 2016-17 May Revision. We have updated the cost-of-living adjustment (COLA), Consumer Price Index (CPI), and ten-year T-bill planning factors per the latest economic forecasts. We have also updated the Local Control Funding Formula (LCFF) factors. We rely on various state agencies and outside sources in developing these factors, but we assume responsibility for them with the understanding that they are general guidelines.

| LCFF ENTITLEMENT FACTORS | | | | |
|------------------------------------|------------|------------|------------|-------------|
| Entitlement Factors per ADA | K-3 | 4-6 | 7-8 | 9-12 |
| 2015-16 Base Grants | \$7.083 | \$7.189 | \$7.403 | \$8.578 |
| COLA at 0.00% | \$0 | \$0 | \$0 | \$0 |
| 2016-17 Base Grants | \$7.083 | \$7.189 | \$7.403 | \$8.578 |
| Entitlement Factors per ADA | K-3 | 4-6 | 7-8 | 9-12 |
| 2016-17 Base Grants | \$7.083 | \$7.189 | \$7.403 | \$8.578 |
| Grade Span Adjustment Factors | 10.4% | – | – | 2.6% |
| Grade Span Adjustment Amounts | \$737 | – | – | \$223 |
| 2016-17 Adjusted Base Grants | \$7.820 | \$7.189 | \$7.403 | \$8.801 |
| Supplemental Grants (% Adj. Base) | 20% | 20% | 20% | 20% |
| Concentration Grants | 50% | 50% | 50% | 50% |
| Concentration Grant Threshold | 55% | 55% | 55% | 55% |

| LCFF DASHBOARD FACTORS | | | | | |
|---|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Factor | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 |
| LCFF Planning Factors | SSC Simulator ¹ | SSC Simulator ¹ | SSC Simulator ² | SSC Simulator ² | SSC Simulator ² |
| SSC Gap Funding Percentage | 52.20% | 54.84% | 19.30% | 34.25% | 36.74% |
| Department of Finance Gap Funding Percentage | 52.20% | 54.84% | 73.96% | 41.22% | 75.16% |
| Gap Funding Percentage ³ (May Revise) | 53.08% | 54.84% | – | – | – |

| PLANNING FACTORS | | | | | | |
|--|----------------|----------------|------------------------|------------------------|------------------------|------------------------|
| Factor | | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 |
| Statutory COLA | | 1.02% | 0.00% | 1.11% | 2.42% | 2.67% |
| COLA on state and local share only of Special Education, Child Nutrition, Foster Youth, Preschool, American Indian Education Centers/American Indian Early Childhood Education | | 1.02% | 0.00% | 1.11% | 2.42% | 2.67% |
| California CPI | | 2.02% | 2.15% | 2.26% | 2.49% | 2.36% |
| California Lottery | Base | \$140 | \$140 | \$140 | \$140 | \$140 |
| | Proposition 20 | \$41 | \$41 | \$41 | \$41 | \$41 |
| Interest Rate for Ten-Year Treasuries | | 1.98% | 2.05% | 2.43% | 2.58% | 2.70% |
| CalPERS Employer Rate (projected) | | 11.847% | 13.888% | 15.50% | 17.10% | 18.60% |
| CalSTRS Employer Rate (statutory) | | 10.73% | 12.58% | 14.43% | 16.28% | 18.13% |
| CalSTRS On-Behalf Rate | | 7.125890% | 8.578248% ⁴ | 8.578248% ⁴ | 8.578248% ⁴ | 8.578248% ⁴ |

| RESERVES | | |
|----------------------------------|---------------------------|---|
| State Reserve Requirement | District ADA Range | Reserve Plan⁵ |
| The greater of 5% or \$65,000 | 0 to 300 | SSC recommends one year’s increment of planned revenue growth |
| The greater of 4% or \$65,000 | 301 to 1,000 | |
| 3% | 1,001 to 30,000 | |
| 2% | 30,001 to 400,000 | |
| 1% | 400,001 and higher | |

¹ Go to the SSC LCFF Simulator at www.sscal.com. Your LCFF amounts for multiyear planning purposes will be provided based on your district-specific data.

² For the forecast years, the total dollar amount needed to fund the statutory COLA is applied to the SSC LCFF Simulator.

³ Either this percentage or the final State Budget gap percentage can be used for calculating movement toward class sizes of 24:1 at grades transitional kindergarten-3.

⁴ 2016-17 rate is preliminary until February 2017

⁵ District reserve requirements as stated in the State Board of Education (SBE) adopted criteria and standards based solely on district size is not as relevant when financial volatility and exposure is disparate under the LCFF. We recommend that every district first observe the current SBE-required reserve for the traditional economic uncertainties. We also recommend the establishment of a separate reserve based on the annual LCFF revenue increase projected for the district in Year 2 and Year 3 of the multiyear projection. We recommend that the district develop a plan to, over time, set aside one year’s growth in LCFF funding as a reserve due to the potential volatility inherent in state revenues. Within that set aside, we also recommend assigning the supplemental and concentration grant dollars.

Pacific View Charter School
First Interim Report
Charter Number 247
CDE Number 37-73569
Fiscal Year 2016/2017
Charter School Certification

2016/17 First Interim is hereby submitted to the chartering authority and the county superintendent of schools.

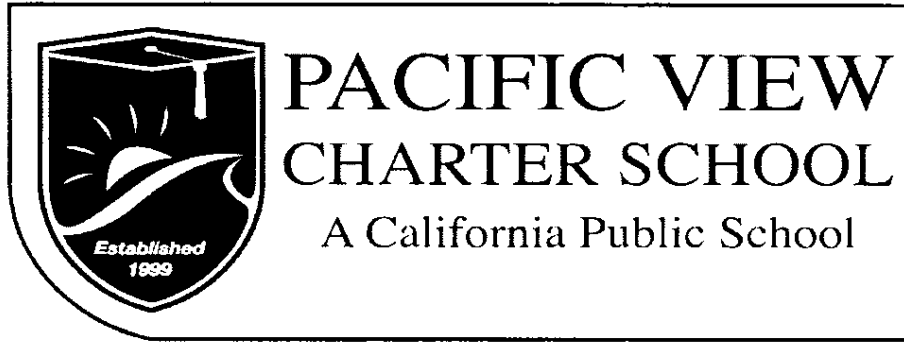
Signed: _____ Date: _____
Charter School Official

Printed Name: Gina Campbell, Executive Director

For additional information on the First Interim Report, please contact:

Kira Fox, Director of Central Office & Finance
760-757-0161 Ext.105
kfox@pacificview.org

6.3



Application for Authorization of Student Club or Organization

I. We, the undersigned students, request approval to form a student club or organization at _____ Pacific View Charter _____
(Name of School site)

II. This organization will be called the: **Music Appreciation Club**
and its purpose will be the following:
To socialize with one another and to listen to different types of music and appreciate it together.

III. _____ Michael Hamilton _____ (name of credentialed teacher)
has agreed to serve as the advisor for this organization for the school year.

IV. We have attached:

1. A copy of the constitution
2. A copy of the list of participants (must have a minimum of 5)

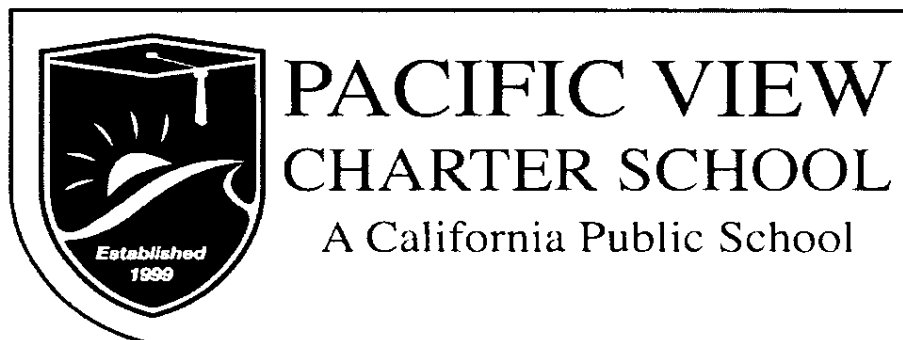
V. Approved:

Executive Director

Date: 11-4-10

Advisor

Date: 11-4-10



Constitution and Bylaws of the _____ club.

Article I. Name of club

The official name of this organization shall be Music Appreciation Club

Article II. Purpose

The purpose of this club shall be to
Listen to different types of music together, appreciate music, and socialize.

Article III. Membership

Section 1. All members are required to be students of Pacific View Charter School
Section 2. Regular attendance of all club members is encouraged

Article IV. Officers

Section 1. The officers of this club shall be a President, Vice President, Secretary, and Treasurer
Section 2. The officers shall be elected by nomination and majority vote.
Section 3. The term of office shall be the school year.

Article V. Meetings

Section 1. This club shall meet twice a month (how often) on
Tuesdays (day).

Section 2. Special meetings may be called by the president with the advisor's approval.

Article VI. Fundraising and Expenditures

Section 1. All fundraising by any student club shall be supervised under the name of the school.
All fundraising must receive prior approval by the Executive Director.
Section 2. All expenditures shall be approved by a majority of the club members, recorded in
the minutes, and subject to the approval of the advisor, if applicable.

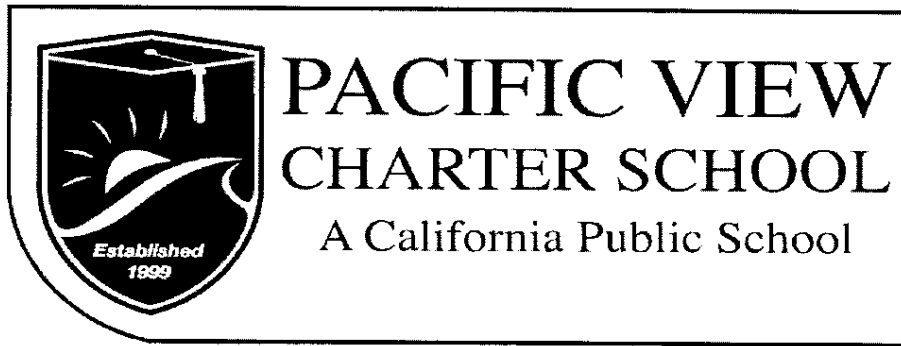
Article VII. Quorum

A quorum shall consist of 2/3 of the membership of the club.

Article VIII. Amendments

This constitution shall be amended by a majority vote of the quorum.

6.4



Application for Authorization of Student Club or Organization

I. We, the undersigned students, request approval to form a student club or organization at _____ Pacific View Charter School_ (Name of School site)

II. This organization will be called the _____ Gay-Straight Alliance Club. (GSA) _____ and its purpose will be the following:
__To create a safe environment where people of all genders and sexualities can come together. It will also be a place where people who want to get informed are able to come to and ask questions without being scared to ask them. It will help inform people so they can become aware of all the different types of genders and sexualities. If someone has a loved one who is a part of the LGBTQ community and has no idea how to respond, the club will be a way for them to learn things about the community. The club will help people with the process of coming out and how to deal with negative responses. Essentially, it will be an environment at PVCS without fear of judgement.

III. _____ Lisa Detavernier _____ (name of credentialed teacher) has agreed to serve as the advisor for this organization for the school year.

IV. We have attached:

1. A copy of the constitution
2. A copy of the list of participants (must have a minimum of 5)

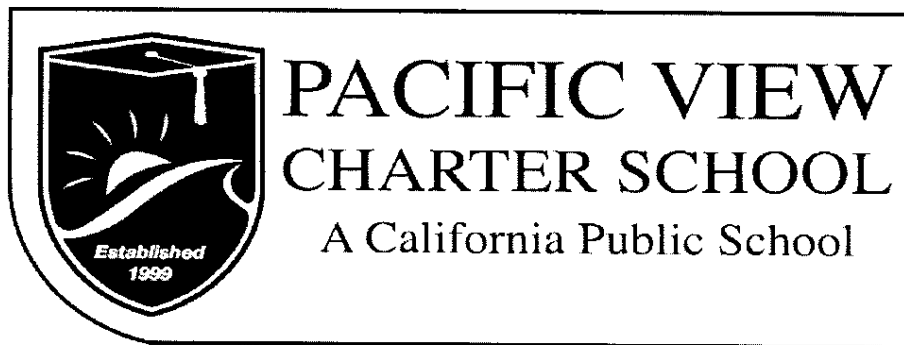
V. Approved:

Executive Director

Date: 11-4-16

Advisor

Date: 11-4-16



Constitution and Bylaws of the _____ club.

Article I. Name of club

The official name of this organization shall be: GSA Club

Article II. Purpose

The purpose of this club shall be to:

Create a safe place for everyone and to be a place where people can just be themselves.

Article III. Membership

Section 1. All members are required to be students of Pacific View Charter School

Section 2. Regular attendance of all club members is encouraged

Article IV. Officers

Section 1. The officers of this club shall be a President, Vice President, Secretary, and Treasurer

Section 2. The officers shall be elected by nomination and majority vote.

Section 3. The term of office shall be the school year.

Article V. Meetings

Section 1. This club shall meet ____twice per month_____ (how often) on _____Fridays_____ (day).

Section 2. Special meetings may be called by the president with the advisor's approval.

Article VI. Fundraising and Expenditures

Section 1. All fundraising by any student club shall be supervised under the name of the school.

All fundraising must receive prior approval by the Executive Director.

Section 2. All expenditures shall be approved by a majority of the club members, recorded in the minutes, and subject to the approval of the advisor, if applicable.

Article VII. Quorum

A quorum shall consist of 2/3 of the membership of the club.

Article VIII. Amendments

This constitution shall be amended by a majority vote of the quorum.

7.1

California Department of Education Secondary District Plan And Application for the Work Experience Education (WEE) Program

(Per EC 51775, a review of the secondary district plan must be reviewed every three years.)

| | | |
|--|----------------------------|--------------------------|
| <u>Pacific View Charter School</u> Local Educational Agency (LEA) / District / School | <u>San Diego</u> County | |
| <u>3670 Ocean Ranch Blvd.</u> Street Address | <u>Oceanside</u> City | <u>92056</u> Zip Code |

Place an "X" in the appropriate box (es) to identify the conditions under which WEE will operate.

| | Exploratory WEE | General WEE | Career Technical WEE |
|----------------|--------------------------|-------------------------------------|--------------------------|
| Regular School | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

In addition to complying with appropriate federal and state laws, *California Labor Code*, *California Education Code*, and *California Code of Regulations*, Title 5, the LEA agrees to the following assurances:

1. **District Plan:** The district plan for Work Experience Education (WEE) has been approved and adopted by the local governing board and is attached in the enclosed copy of Board Approving Minutes. (EC § 51762 & CCR, T5 § 10070)
2. **Responsibility for District Plan:** The WEE teacher-coordinator shall implement and/or comply with the assurances contained herein. The school district administration is responsible for those assurances outside the requirements of the WEE teacher-coordinator. (e.g. Assurances 14, 15, 17, and 18)
3. **Credential:** The WEE teacher-coordinator shall possess a valid secondary-level credential, have two years of occupational experience outside the field of education, and have knowledge of the educational purposes, standards, laws, and regulations regarding WEE. (EC § 51762 & CCR, T5 § 10075)
4. **Enrollment in WEE:** The WEE teacher-coordinator approves students for enrollment in WEE. (EC § 51760)
 - a. At the time of enrollment, students are at least 16 years of age. (EC § 51760.3(a))

Exceptions:

 - Students in grade 11 or higher. (EC § 51760.3(a)(i))
 - Principal may certify exemption. (EC § 51760.3(a)(2)(3))
 - WEE may be identified on the Individualized Education Program. (EC § 51760.3(a) (4))

5. **Pupil/Teacher-Coordinator Ratio:** The pupil/teacher-coordinator ratio in WEE will be determined by the Executive Director based on student need. Only duties and time directly related to the operation of WEE are considered when determining the pupil/teacher-coordinator ratio. (EC § 46300(b))
Exceptions:
 - Ratio may be waived by the State Board of Education. (EC § 46300(b))
6. **Related Classroom Instruction:** The WEE teacher-coordinator is responsible for preparing and conducting related classroom instruction. (EC § 51760, § 51762.5(b) & CCR, T5 § 10073)
 - a. Related classroom instruction or guidance for each semester and type of WEE is conducted by the WEE teacher-coordinator a minimum equivalent of one instructional period per week. (EC § 51760.3(b))
7. **Course Description:** The WEE course description, with major units of instruction for each semester and for each type of WEE offered is attached in the enclosed course description with units of instruction per semester. (CCR, T5 § 10073)
8. **Work Sites:** The WEE teacher-coordinator identifies, selects, and/or approves work sites. (EC § 51762.5(a) & CCR, T5 § 10072)
 - a. A minimum of two on-site contacts per semester with a work site supervisor at each work site and minimum of one on-site contact during the summer school session is mandated for completion by the WEE teacher-coordinator. (CCR, T5 § 10074)
9. **Student Training Agreement:** A written formal training agreement identifying the responsibilities of the school district, employer, parent/guardian, and student is developed for each WEE student and is attached in the enclosed copy of Student Training Agreement. (EC § 51762.5 & CCR, T5 § 10071)

The following are found on the Student Training Agreement:

- a. Student objectives to be accomplished at the work site. (CCR, T5 § 10071)
- b. The work site offers a reasonable probability of continuous employment for the student during the period for which the student is enrolled in WEE. (EC § 51760 & § 51762.5)
- c. The employer has adequate equipment, materials, and other facilities to provide appropriate learning opportunities. (EC § 51760 & CCR, T5 § 10072)
- d. Work conditions will not endanger the health, safety, welfare, or morals of the student. (EC § 49116, § 51762 & CCR, T5 § 10072)

- e. The employer provides adequate adult supervision to ensure that the General WEE student is provided opportunities to gain occupational skills.
 - f. The employer, as required by law, provides Workers' Compensation Insurance coverage whenever there is an employee/employer relationship. (EC § 51768, § 51769 & CCR, T5 § 10071)
 - g. The employer maintains student's hourly work records and cooperates in rating his/her achievement at the work site. (EC § 51762.5 & CCR, T5 § 10072)
 - h. The employer assures the district that he/she does not discriminate based on race, creed, color, gender, sexual orientation, disability, political affiliation, or religion. (EC § 51760.3(c) & CCR, T5 § 10071)
10. **Work Permits:** All work permits for students enrolled in WEE are issued or verified by the WEE teacher-coordinator or authorized designee in writing per the enclosed Letter of Authorization to issue work permits. (The document needs **original signature** of the Executive Director or designee.) (EC § 49110 (b)) Work Permits are issued to students who meet the following criteria or by determination by the Executive Director or designee:
- a. Student must be enrolled at Pacific View Charter School for at least six weeks.
 - b. Student must have a minimum GPA of 2.0 with no F's in the previous 12 weeks.
 - c. Students must present proof of age and social security number.
11. **Granting Credit:** The procedure for granting school credit for WEE is found in enclosure 2. A student must attend at minimum 5 out of 6 Work Experience classes to earn credit each session. A student satisfactorily completing the WEE program requirements may earn a maximum of 15 credits made up of:
- 1. Work Experience 1 (5 credits)
 - 2. Work Experience 2 (5 credits)
 - 3. Work Experience 3 (5 credits)
12. **Professional Development:** A provision is made for WEE professional development for new and continuing teacher-coordinators and other support personnel in WEE, to ensure the quality of the WEE program. (EC § 51762)
13. **Records:** A provision is made for time for the WEE teacher-coordinator to meet the goals and objectives of WEE and to assure the accuracy, completeness, and quality of the records.

The district shall maintain records including:

(4) Letter of Authorization to Issue Work Permits (**original signature** of the Executive Director or designee)

Submit this Secondary District Plan and application along with all of the enclosures to:

Erle Hall, MS
Education Programs Assistant
Career and College Transition Division
CTE Leadership and Instructional Support Office
California Department of Education
1430 N Street, Suite 4202
Sacramento, CA 95814
ehall@cde.ca.gov
916-323-2564

Revised 10/26/2016